



University Preparation Charter School at CSU Channel Islands

1099 Bedford Drive
Camarillo, CA 93010
(805) 482-4608 Fax (805) 512-8149

REQUEST FOR STUDENT RECORD INFORMATION

Dear Registrar:

Pursuant provision of the Federal Family Rights and Privacy Act (Buckley Amendment) of 1976 and California Education Code Section 49076, access to student records without written parental consent is permitted to school officials from districts where the student intends to enroll.

Accordingly, **please send to our school address listed** a transcript of all grades, health records, and the complete cumulative folder through date of withdrawal for the below named student who has recently enrolled in our school. Thank you for your assistance.

Name of Student _____ Birthdate _____ Grade _____

School Last Attended _____ Last Day Attended _____

School Address _____
Street City State Zip

Please Mail all CUM folder/records:

*Student Data *Attendance Report *Report Cards *Test Scores *Immunizations

*Medical History *IEP/504 *Special Education Reports

Thankyou, Sandy Sontag ssontag@pleasantvalleysd.org